



PERSONAL
PROPERTY MANAGEMENT
& CONSULTING, LLC

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Application Process

- We offer applications to everyone who wants one. This may result in a competitive situation among applicants.
- We begin processing completed applications in the order in which they are received.
- We will approve/deny applications once we have been able to verify all information.
- If we are unable to verify information on an application, the application may be denied.

Complete Application

- Each adult over 18 years old must submit a signed application with a fee of \$45.00. We will not process applications without the paid screening fee.
- We will begin processing an application within one business day of submittal.

Fees and Deposits

- Home Security Deposit ~ \$_____ on approved credit. Additional deposit may be required due to screening of application (see criteria sheet)
- Holding Deposit ~ \$300 will be applied to Sec. Dep. Or move in cost once application has been approved.
- Application Fee ~ \$45 per person over the age of 18

Other Information needed

- Copy of your photo ID
- Proof of income (Ex: two most recent paycheck stubs, hire letter, bank statements, or tax returns)
- Residents are responsible for all utilities

If your application is accepted you will have 24 hours to bring in non-refundable reservation funds equal to the refundable security deposit required for this property as well as any pet deposits if applicable.

At the time the deposit is collected and funds are deposited into our account, the rental unit will be taken off the market. This deposit will NOT be refunded to you if you change your mind or do not move in. This deposit will hold the property for 10 days, at which time rent becomes due.

Pet Deposits and Fees

- If a property owner allows pets & your pets are approved, the deposits/fees required are per animal and are as follows: a \$250 fee is non-refundable (not applicable to Oregon properties) or \$500 deposit which is fully refundable upon move-out, provided no damage is caused by animal.

Please be aware – No Smoking is allowed in any of our properties.

